

*Insurance Verification Letter*

**TO THE INSURANCE AGENT**

Effective July 8, 2009; state law in Oklahoma requires *ALL* vehicles that must submit an Oklahoma insurance verification to have insurance that will verify *ELECTONICALLY* on the motor vehicle's computer system. When this insurance *FAILS TO VERIFY*, the motor vehicle department gives the taxpayer a **temporary alternative**. By doing so, the taxpayer may be able to transact business on that vehicle.

**THAT ALTERNATIVE IS:**

The taxpayer can bring this form to your office for you to complete. Upon completion the taxpayer can return the completed form to the tag agency and transact their business.

*Insurance Agent Information:*

*Policy Holder Information:*

\_\_\_\_\_  
INSURANCE COMPANY

\_\_\_\_\_  
POLICY HOLDERS NAME

\_\_\_\_\_  
INSURANCE AGENCY NAME

\_\_\_\_\_  
POLICY #

\_\_\_\_\_  
NAIC #

\_\_\_\_\_  
INSURANCE AGENCY STREET ADDRESS

\_\_\_\_\_  
YEAR & MAKE OF VEHICLE

\_\_\_\_\_  
CITY STATE ZIP CODE

\_\_\_\_\_  
V.I.N.

\_\_\_\_\_  
INSURANCE AGENCY PHONE #

\_\_\_\_\_  
FAX #

\_\_\_\_\_  
EFFECTIVE DATE

\_\_\_\_\_  
EXPIRATION DATE

\* *SIGNING THIS DOCUMENT VERIFYS THAT THE  
ABOVE INFORMATION IS TRUE AND CORRECT*

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
POSITION HELD AT THE INSURANCE AGENCY